



INTERNAL QUALITY ASSURANCE CELL Minutes of IQAC Meeting (Academic Year: 2020-2021)

Ref. No. : PSNEC/2020-21/IQAC/MOM/01

Date: 09/09/2020

A meeting to review the activities done by IQAC and to propose the future initiatives for the betterment of the institution through on 09/09/2020 from 10.30 a.m., to 12.00 p.m. to discuss the following agenda in presence of the following members.

AGENDA:

Agenda 1: Review on the activities done by IQAC for the academic year 2019-2020.

Agenda 2: Discussion about the initiatives for the betterment of the institution for Academic Year 2020-2021

Program Schedule

10.30 -10.35	Welcome address and Introductory Remarks by Dr. N.Prabhu, Principal & Chairperson IQAC, PSNEC
10.35-11.40	<p>IQAC Presentation by Dr. R. Natchadalingam, IQAC Coordinator, PSNEC</p> <ol style="list-style-type: none">1. Confirmation of last IQAC minutes of meeting held on 11.03.20202. Action taken status on suggestions of last IQAC meeting3. New Qualitative Initiatives proposed are<ol style="list-style-type: none">(i) Teaching and Learning Due to the pandemic, the exams for final year students are delayed. Based on the inputs received from the university, the Chairperson sought suggestion for conducting exams online.(ii) Collaborative activities IQAC Coordinator advised the members to encourage the students and faculty to participate in virtual internships conducted by reputed universities to attain global exposure.



PSN ENGINEERING COLLEGE

Melathediyoar, Palayamkottai Taluk, Tirunelveli District, Pin - 627 152.

(Approved by AICTE and Affiliated to Anna University)

An ISO 9001 : 2015 Certified Institution

Website : www.psnec.ac.in Email : principal@psnec.ac.in

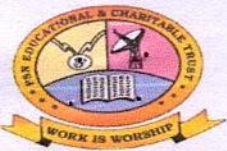
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	<p>(iii) Conducting internal academic audit and external academic audit</p> <p>It is resolved that academic and administrative audit for the academic year 2020-2021 shall be conducted during December 2020 and April 2021</p> <p>(iv) Organizing quality related workshop/seminar</p> <p>It is resolved that the workshop/seminar shall be conducted through online mode for this academic year 2020-2021</p> <p>(v) Discussion to develop Newly Established Agricultural Department</p> <p>It is to be develop the Department of Agricultural Engineering with farm and machinery equipments.</p>
11.40-11.55	Suggestions from the IQAC members for Quality Enhancement of academic and non-academic activities.
11.55-12.00	Vote of Thanks by Dr. R. Natchadalingam, IQAC Coordinator, PSNEC

Members Present

1. Dr. N.Prabhu, Principal, Chairperson
2. Dr. R. Natchadalingam, IQAC Coordinator
3. Dr. B. Sivakumaran, HOD, MBA
4. Dr. D.S.Jenaris, HOD, Mech
5. Dr. G.Hariharan, HOD, CSE
6. Dr.S.Nagarajan,HOD,S&H
7. Mr. P. Babu, HOD,ECE
8. Mr. T. Livingston HOD, Mech & Auto
9. Mr.V.K.Ashok Kumaravel, HOD, Civil
10. Mr.R.Siddharth, HOD, AUTO
11. Mr.R.Robin Jesubalan,HOD,IT
12. Mr.M.Ravi Sankar, PED
13. Mrs. M. Anitha, AP/CSE, Deputy Warden
14. Mr. G.Vergin Vino, AP/MECH, Deputy Warden
15. Mr. S. Mohanraj, AO, Management Representative



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16. Mr. T. Paramuthu Raj, Office Superintendent
17. Ms.M.Ajithaveni, Alumni Representative(2015-2019 Batch)
18. Mr. Jeevan Kumar, NNN Net Solution Pvt Ltd.
19. Mr. Krishnan, Local Body Member, Panchayat (Melathediyoor Village)
20. Mrs. B. Komalavalli, Librarian, PSNEC

Meeting started with a welcome note by Dr. N.Prabhu, Principal, followed by Dr.R.Natchadalingam gave presentation on objectives of IQAC which include basic purposes, activities of IQAC. There by the Chairperson enquired about the works done so far and asked the members to plan the activities for the next 6 months.

Agenda 1: Review on the activities done by IQAC for the academic year 2019-2020.

Resolution:

The events to be conducted are as follow:

- Due to the pandemic, the exams for final year students are delayed. Based on the inputs received from the university, the Chairperson sought suggestion for conducting exams online.
- IQAC Coordinator advised the members to encourage the students and faculty to participate in virtual internships conducted by reputed universities to attain global exposure.

Agenda 2: Discussion about the future initiatives for the betterment of the institution for the academic year 2020-2021

- The academic and administrative audit for the academic year 2020-2021 shall be conducted during December 2020 and April 2021
- The workshop/seminar shall be conducted through online mode for this academic year 2020-2021

Resolution: The Members of IQAC decided to conduct online exams, seminar/workshop; to encourage the students to participate in virtual internships; to establish the Department of Agricultural Engineering in the academic year 2021-2022.



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The meeting was concluded with the vote of thanks by the IQAC coordinator.

PK
9/9/20
IQAC Co-ordinator
DIRECTOR
IQAC

[Signature]
Principal 9/9/20
PRINCIPAL
PSN Engineering College
Melathediyoar, Palayamkottai Tk
Tirunelveli District - 627 152.



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INTERNAL QUALITY ASSURANCE CELL Attendance of IQAC Meeting (Academic Year: 2020-2021)

Date: 09/09/2020

The following members were present for the Virtual Meeting :

S.NO	NAME OF THE MEMBER	POSITION IN THE COMMITTEE
1	Dr. N. Prabhu	Chairperson <i>No. 1</i>
2	Dr. R. Natchadalingam	IQAC Coordinator
3	Dr. B.Sivakumaran	Member
4	Dr.D.S. Jenaris	Member
5	Dr. G. Hariharan	Member
6	Dr. S. Nagarajan	Member
7	Mr. P. Babu	Member
8	Mr. R. Robin Jesubalan	Member
9	Mr. T. Livingston	Member
10	Mr. V.K.Ashok Kumaravel	Member
11	Mr. R. Siddharth	Member
12	Mr. M.Ravi Sankar	Member(PED)
13	Mr. G.Vergin Vino	Member(Deputy Warden for Boys)
14	Ms. M. Anitha	Member(Deputy Warden for Girls)
15	Mr. S. Mohanraj	Member(AO)
16	Mr. T. Paramuthuraj	Member(OS)
17	Ms. M. Ajithaveni	Member(Alumni)
18	Mr. Jeevan Kumar	NNN Net Solution Pvt Ltd
19	Mr. Krishnan	Member(Local Body)
20	Mrs. B. Komalavalli	Member(Librarian)

R. Natchadalingam
IQAC Coordinator
DIRECTOR
IQAC

No. 1
Principal *9/9/20*
PRINCIPAL
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Action taken report for 1st IQAC meeting held on 09/09/2020

S.No	Meeting Minutes	Action Taken
1.	Quality Corrective Action	Feed Back forms are collected from the students and initiate corrective actions are taken.
2.	Internal Academic Audit	Internal academic audit was conducted for all the departments
3.	Self Learning	Students from various departments registered for NPTEL courses.
4.	Academic / Corporate Responsibility	We organized social services in nearby villages
5.	Employability Skills	We proposed to organize career skill development programs for students along with the assistance of recruiters.
6.	Eco Friendly Environment	We proposed to plant various plant species in our campus to enhance the pleasant greenery look.
7.	Introduce NPTEL	Self Learning of students it is decided to introduce NPTEL Course.
8.	Establish Agricultural Department	B.Tech Agricultural Engineering Department is proposed to Establish for the next Academic year (2021-2022).

IQAC Coordinator

DIRECTOR
IQAC

No. 9/9/20
Principal

PRINCIPAL
PSN Engineering College
Melathediyoar, Palayamkottai Taluk
Tirunelveli District - 627 152