



# PSN ENGINEERING COLLEGE, TIRUNELVELI - 627152

## Self Performance Appraisal Form

Academic Year 2023-24

### (TEACHING FACULTY)

#### FORM – A

(To be filled in by the faculty member)

Name :  
Date of Birth :  
Designation :  
Highest Qualification :  
Department /Centre :  
Date of Joining the Institute :  
Present post held from :

#### I. Teaching performance : (30)

Sl. No.	Semester	Subject Code	Name of the Subject taught	Class strength	Result produced (Pass %)	Marks
1						
2						
3						
Average Total						

(\*80% ≤ = 10, 61-79% = 5 and 50-60% = 2Marks)

#### II. Supervisory support provided: (05)

a) Projects supervised / guided at B.Tech./M.E./M.Tech./MBA: (01 Mark for Each Batch)

Sl. No.	Title of Project	Name(s) of the Student(s)	Semester	Status (completed / in progress)	Date of Submission	Marks
1.						
2.						
3.						
Total						

#### III. Activities organized (Seminars /Workshops/Conferences/Symposia/ FDPs, Continuing Education Programmes, VAC etc.): (Level of Participation as Convener/Org.Secretary/Coordinator) (05)

Sl. No.	Title of Programme	Duration	Sponsor(s)	Level (International/ National)	Marks
1.					
2.					
3.					
Total					

( 01 Mark for Each Activity)

**IV. Activities participated (Seminars /Workshops/Conferences/Symposia/Continuing FDPs, Education Programmes, etc. (1 Mark for Each Activity):** **(05)**

Sl. No	Title of Programme	Duration	Organising Institute	Level (International/National)	Marks
1.					
2.					
3.					
Total					

**V. Papers presented in Seminars /Workshops/Conferences/Symposia/Continuing FDPs, Education Programmes, etc. (02 Mark for Each Activity)** **(10)**

Sl. No	Title of paper	Name of Conference / Seminar	Duration	Details of Organizing Institute	Marks
1.					
2.					
3.					
Total					

**VI. Papers publications: (SCI/ AU Annexure -10, Scopus/UGC Care- 05 & others - 02)** **(10)**

Sl. No	Title of Paper	Author(s)	Journal Publication details	Index/Impact Factor	Marks
1.					
2.					
Total					

**VII. Research publications/Books, Monographs, Lab manuals authored, etc.: (5 Mark for Each Title)** **(10)**

Sl. No	Title of Book/ Monograph / Lab Manual	Author(s)	Journal / Conference / Publisher details	Level (International, National)	Marks
1.					
2.					
Total					

**VIII. N.S.S. / Sports / Industrial Visits / Career Guidance / Counselling / Placement Training / Warden / HOD Activities: (1 Mark for Each Activity, Max -5 Marks)** **(05)**

Sl.No	Position held	Period	Activities carried out	Marks
1.				
2.				
Total				

**IX. Funded Projects (Govt/Non Govt Agencies)** **(10)**  
(Each Project – 10 Marks)

Sl.No.	Position held (PI/Co PI)	Period	Agency	Activities carried out	Amount	Marks
1.						
2.						
Total						

**X. Consultancy Projects: (PI- Principal Investigator/Co-PI) (Each Project – 5 Marks) (05)**

Sl.No.	Position held (PI/Co PI)	Period	Agency/Company	Activities carried out	Amount	Marks
1.						
2.						
Total						

**XI. Achievements /Awards/ Recognition/Others during the Academic year (please specify): (05)**

	<i>100</i>
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**Total Marks Scored =**

**XII. Overall self-appraisal: Poor / Satisfactory / Average / Good / Excellent / Outstanding**

**XIII. Identification of Training needs (please tick the relevant need for improvement):**

- Participation in FDP / SDP / STTP in the subject area
- Participation and presentation of papers in conference / seminars / symposia
- Subject specific training and updating
- Higher Education for qualification upgrading
- Any others (specify)

**Note:**

*All Information provided above to be supported with relevant Proof of Document*

I hereby declare that the information provided is true and correct. I also understand that any willful dishonesty may render for refusal of this application.

**Date:**

**Signature of the Faculty**

**FORM - B**  
**(To be filled by the Reporting Officer)**

**Name of the Faculty Member:**

**Department :**

**Designation :**

**I. Academic performance :** Poor / Satisfactory / Average / Good / Excellent / Outstanding

**II. Attitude and Interpersonal Skills** (give ratings on a 5-point scale with '5' being the best '1' the poor)

1	Initiative: self-starter, able to work with interest and self-discipline	
2	Responsibility: understands duties, accepts responsibilities readily	
3	Punctuality: arrives on time, available fully during working hours	
4	Commitment: committed to his/her work and completes tasks on time	
5	Loyalty: supports and follows Institute's policies and guidelines	
6	Professional development: keeps updating knowledge regularly	
7	Oral communication: speaks effectively in English with students, colleagues and higher authorities	
8	Written communication: quality of letter drafting, modalities	
9	Team work: effective in a team work, takes initiative	
10	Leadership: gives clear directions and listens to co-workers	
11	Maturity	
12	Temperament	
13	Relationship with students	
14	Relationship with fellow faculty and staff members	
15	Relationship with higher officers and management	
	<b>Overall rating</b>	

**III. Brief comments by the Reporting Officer**

**IV. Remarks of Reviewing Officer**

**Signature of the Reporting Officer**

**Signature of the Reviewing Officer**

**Comments of the Principal**

**Signature of the Principal**